



Guildhall School Safeguarding Protocol: Remote Teaching

Advice to Parents

In order to ensure we maintain high standards of safeguarding Guildhall School would like to make you aware of the following advice to enable a safe remote teaching environment:

- Please ensure that your child does not take part in an online session in their bedroom (or any other bedroom - we have advised staff to do the same)
- It is preferred that teaching and learning online takes place in a communal area in the home
- It will be required for you (parent / guardian) to sit in on the session, or if the lesson takes place in an open-plan area, to be in the vicinity for the duration of the lesson
- Arrangements for lessons: these are only permitted to be made via a staff cym email address to you. Please make sure that you are copied into all emails between your child and teaching staff.
- As per our usual Safeguarding policy we do not allow communication between students / staff via social media, personal email, text messaging, gaming or other app platforms.
- We advise that lessons take place ideally on a Saturday or if not during reasonable working hours during the week

If you have any immediate questions or concerns, please contact your Head of Centre, Juliet Rickard jrickard@cym.org.uk or telephone 07786 122374.

Mental Health Support to families: If you or your child are affected emotionally by the current situation, please seek advice and support from Young Minds (<https://youngminds.org.uk/>). They offer a service free of charge to young people and parents. You can also contact your local Council if you have queries about support or for ongoing health advice continue to use the online service: <https://111.nhs.uk/>

PLEASE NOTE:

Our Head of Safeguarding (Hetsie van Rooyen) will be manning a safeguarding phone service Monday to Saturday, 9am - 5pm during remote operation.

You may contact her via email (hetsie.vanrooyen@gsmd.ac.uk) or on the mobile number below for safeguarding advice, support or to report a safeguarding incident:

Guildhall School Safeguarding Helpline: 07473 961279